



HoCare

Interreg Europe

Ho-Care Project: Delivery of Innovative solutions for Home Care by strengthening quadruple-helix cooperation in regional innovation chains

4th Internal Meeting – Development Centre of the Heart of Slovenia
Litija (Slovenia), 16th March 2018

AGENDA

10:00-12:00

- Short introduction to ongoing activities of HoCare project
- Activities already implemented in February and March 2018
- Activities planned until the end of first phase of the project
- Difficulties and challenges faced
- Next Steps

PARTICIPANTS

No	Full Name	Organization	Role in the project
1	Igor Košir	Development Centre of the Heart of Slovenia	Expert
2	Ana Savšek	Development Centre of the Heart of Slovenia	Project manager, communication manager
3	Anita Molka	Development Centre of the Heart of Slovenia	Financial manager
4	Suzana Medved	Development Centre of the Heart of Slovenia	Financial support

Ana Savšek described which activities have been done since the last internal meeting of HoCare team inside Development Centre of the Heart of Slovenia. We are now in the last part of 4th semester which lasts from October 2017 – end of March 2018.

Anita Molka and Suzana Medved informed the project team about the documents, invoices that need to be arranged until the end of March 2018 since this is the end of semester and the end of first phase of the project. The next reporting will take place in April 2018. Financial data needs to be inserted into iOLF and to be send to Slovenian FLC in order to gain certificate of expenditures.

Igor Košir presented the situation with preparation of Action plan which will be finalized until end of March 2018. One multistakeholder group meeting was organized this week at the Ministry of Labour, Family, Social affairs and Equal opportunities, 2 more multistakeholder group meetings will be organized in the next weeks (in March) in order to agree on the actions to be implemented at the second phase of the project.

Activities implemented until March 2018 within HoCare project (since last Internal meeting in February 2018):

- 1 Regional Multistakeholder group meeting was organized with relevant stakeholders at the Slovenian Ministry of Labour, Family, Social affairs and Equal opportunities in order to gain input information for the Action plan.
- National Policy Learning Event will be organized at the end of first phase of the project - on 30th March 2018 in Ljubljana. We will organize it together with Techology park Ljubljana and Simbioza Genesis which will also provide the conference room (BTC Ljubljana – Letališka). The draft agenda of the event was already prepared, the list of stakeholders to be invited was prepared.

Next steps – activities to be implemented in February and March 2018 (by the end of first phase of the project):

- 2 more Regional Multistakeholder group meetings will be organized with relevant stakeholders in order to gain input information for the Action plan.
- National Policy Learning Event: catering for the networking session needs to be arranged (to find relevant catering provider in Ljubljana).
- HoCare Project meeting in Vilnius (Lithuania) will take place from 22-23 March 2018. Ana Savšek will attend the meeting since she is the only staff member to be available those dates, there is a project meeting in Romania for Interreg Danube Transnational Programme (project D-STIR) having project meeting at the same time which Anita Molka and Igor Košir have to attend. Development Centre of the Heart of Slovenia is responsible partner for communication in HoCare project – Ana Savšek will report in Vilnius about implemented activities regarding communication and dissemination (web site, newsletters, social media, media appearances, project videos etc.) .
- Press conference will be organized during National Policy Learning Event in Ljubljana on 30th March 2018. Invitation will be sent to media, press release will be prepared after the event.