

40Ready forth Virtual Meeting

03/02/2021

14:30 – 16:30 (CET)

DRAFT AGENDA

Access through GoToMeeting at the following link:

<https://global.gotomeeting.com/join/530764381>

Description:

In Semester 3 and beginning of Semester 4, having concluded the regional analyses, partners begin to address identified Policy Needs in the short and in the long-term. Building on the ongoing bilateral / small group exchanges on Good Practices, partners are to draft the first simplified versions of the Action Plan.

Thus the Virtual Meeting is focused on:

- deepening the Work Plan Template and its features. The Work Plan is the first draft of the Action Plan, which starts to define the measures proposed and describes the next steps needed to develop the Action Plan in Phase 1;
- refreshing the technical and financial reporting assignments;
- taking the stock of the communication requirements.

Preparation:

All partners should read through the shared Work Plan Template, trying to visualise how their regional analysis on Policy Needs, exchange GPs/Experiences and desired policy improvements may fit into it.

Schedule:

1430 – 1445 Introduction to the meeting

Lorenzo Sabatini (ASEV – LP) welcomes the partnership and introduces the work, within the context of the project methodology.

1445 – 1530 Deepening the Work Plan Template

Pietro Collini (Resolvo) gives a presentation to clarify how the Work Plan Template is structured, highlighting how partners are asked to fill it in.

Following the presentation, each partner has the chance to comment and provide initial ideas (round table).

5 min. break

1535 – 1550 Technical and financial reporting

Guidelines and internal procedures for technical and financial reporting are refreshed to the partners, to support the closing of Reporting Period 3 (01/08/2020 – 31/01/2021).

1550 – 1610 Communication Session

Enrico Valori (ASEV – LP) presents and discusses the communication requirements, necessary to conclude Semester 3 and to begin Semester 4. Guidelines are specifically provided concerning the use of the Policy Learning Platform.

1610 – 1630 Next Steps

Partners can use this time to anticipate any future need in terms of project organisation and/or exchange to be planned (e.g. bilateral/small group exchanges, virtual study visits, interregional events, etc.).

1630 End of meeting